

**AgrAbility National Training Workshop Farmer/Rancher Travel Stipend Application**

The National AgrAbility Project is pleased to offer a limited number of travel stipends to farmers, ranchers, and other agricultural workers with disabilities,[[1]](#footnote-1) and their spouses/caregivers (when applicable), to attend the 2018 National Training Workshop (NTW), scheduled for **March 19-22, 2018.** Applications are **due by February 7, 2018.**

All funds must be used exclusively for costs of attending the NTW, including:

* Cost of NTW registration for Farmers/Ranchers with disabilities
* NTW sponsored hotel accommodations up to 4 nights— March 19th, 20th, and 21st (fourth night can be *either* March 18th or March 22rd ) at the Westin Portland Harborview Hotel Portland, ME ($109/night, plus taxes & fees)
* **NOTE:** While we have 18 accessible rooms reserved at the Westin, it is possible that these may be booked by the time stipends are announced. Therefore, stipend recipients needing accessible rooms may be asked to stay at the Holiday Inn By the Bay ($109/night plus taxes & fees), which is ½ mile away from the conference hotel.
* Approved travel (airfare and transportation to/from airports, OR if driving, mileage reimbursement at the 2018 IRS standard mileage rate roundtrip to and from the NTW – up to 800 miles roundtrip – based on MapQuest mileage.)

Registration and hotel accommodations (excluding incidentals) will be paid by the National AgrAbility Project. Airfare (if required) and mileage will be reimbursed to participants *AFTER the NTW*. Original receipts MUST be presented for reimbursement of each expense claimed.

Actual stipend amounts will be determined by the number of applications received and the amount of sponsorship funds available to the National AgrAbility Project. Full or partial stipends may be awarded. For consideration, applicants should be seeking a participatory role in either the NTW or state/regional activities. More than one applicant may apply per state. **Priority will be given to first-time applicants.**

To apply for a 2018 NTW Farmer/Rancher Travel Stipend, please complete all information on the application form that is enclosed. It is important that you print your information neatly so that it is legible. Applications must be received **no later than February 7, 2018.**  Mail to:

**Abigail Jensen**

AgrAbility of Wisconsin

National AgrAbility Training Workshop Stipend Committee

460 Henry Mall

Madison, WI 53706

**Applications can also be faxed to (608) 262-1228 or scanned and emailed to Abigail** [**ajensen6@wisc.edu**](mailto:ajensen6@wisc.edu)

If you have any questions regarding the stipends, please contact Abigail Jensen at

(608 )262-9336 or by email at [**ajensen6@wisc.edu**](mailto:ajensen6@wisc.edu) .

**Applicant Information**

|  |  |
| --- | --- |
| *Last Name, First Name:* | *Email:* |
| *Street Address:* | *Home Phone Number:* |
| *City:* *State/ Zip Code:* | *Work or Cellular Phone Number:* |
| *Do you need accessible transportation to/from airport?*  *\_\_\_\_\_ Yes \_\_\_\_\_ No*  *Do you need accessible transportation for Thurs. tours?*  *\_\_\_\_\_ Yes \_\_\_\_\_ No* | *Do you need an accessible hotel room?*  *\_\_\_\_\_ Yes \_\_\_\_\_ No*  *Do you need a roll-in shower?*  *\_\_\_\_\_ Yes \_\_\_\_\_ No* |
| *What other special accommodations, if any, do you require? (Special diet, large print, ASL interpreter, etc.)* | *Best Method and Time to be Reached:* |

**Spouse/Caregiver Information** *(If applying for stipend)*

|  |  |
| --- | --- |
| *Last Name, First Name:* | *Email:* |
| *Street Address:* | *Home Phone Number:* |
| *City:* *State/ Zip Code:* | *Work or Cellular Phone Number:* |
| *Do you need accessible transportation to/from airport?*  *\_\_\_\_\_ Yes \_\_\_\_\_ No*  *Do you need accessible transportation for Thurs. tours?*  *\_\_\_\_\_ Yes \_\_\_\_\_ No* | *Do you need an accessible hotel room?*  *\_\_\_\_\_ Yes \_\_\_\_\_ No*  *Do you need a roll-in shower?*  *\_\_\_\_\_ Yes \_\_\_\_\_ No* |
| *What other special accommodations, if any, do you require? (Special diet, large print, ASL interpreter, etc.)* | *Best Method and Time to be Reached:* |

**Budgeted Expenses**

*Please estimate the following cost for attendance, including spouse/caregiver if required. Note: The awarded stipend may, or may not, cover entire budgeted amounts.*

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| **Item** | **Maximum Allowance** | **Projected Costs** |
| Registration | $325/person | $ \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Hotel | $118.81 allowance per room per night, based on double occupancy. 4 nights maximum (March 19, 20, 21, fourth night can *either* be March 18 or March 22) | $\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Transportation:  Driving | $0.535 per mile **roundtrip** (max 800 miles- may include mileage to/from local airport)  Roundtrip miles \_\_\_\_\_\_\_ x (to be calculated with 2018 Federal mileage rate) | $\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Transportation:  Airfare | Roundtrip coach/economy | $\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Farmer/rancher  $\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Spouse/caregiver |
| Taxi/Shuttle | To/from local airport(s) | $\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Airline baggage fees | $60 per person maximum | $\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Farmer/rancher  $\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Spouse/caregiver |
| Airport parking (economy lot) | $45 maximum | $\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **TOTAL REQUESTED** | $ |  |
| **Please only ask for the amount you need so that we can provide stipends to as many people as possible. If you are able to pay for part of your travel or have a local business (Farm Bureau, implement dealer, etc.) who can help sponsor your attendance, please note that. We appreciate your help and support in this.** | | |

**1. Why do you want to attend the National AgrAbility Training Workshop?**

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**2. Have you attended the National AgrAbility Training Workshop before? If so, when and did you participate in any of the sessions as a speaker or part of a farmer’s panel?**

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**3. How do you plan to use/share the knowledge gained by attending the National AgrAbility Training Workshop?**

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**4. Are you currently involved in a state/regional AgrAbility project? How do you serve your state/regional AgrAbility project?**

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**5. Additional comments you would like the committee to consider:**

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**Stipend recipients will be announced no later than February 20.**

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Applicant’s Signature Date

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Applicant’s Printed Name

**State/Regional AgrAbility Project Information (for applicants living in states with AgrAbility Projects)**

|  |  |
| --- | --- |
| *State/Regional AgrAbility Project:* | *Sponsoring AgrAbility Staff Member:* |
| *Primary or alternate/secondary applicant?* | *Sponsoring AgrAbility Staff Email:* |

1. Both AgrAbility customers and farmers/ranchers from states not currently served by AgrAbility projects are invited to apply for scholarship funds. [↑](#footnote-ref-1)